

## League of Women Voters of Pullman Observer Report

Name of Agency: Whitman County Planning Commission Date: April 6, 2022

Observer Reporting: Shelley Chambers Fox Length of Meeting: 1 hr 49 minutes

Members Present: Chad Whetzel, Dave Gibney, Brian Davies, Weston Kane, Russ Jamison, David Tysz (new commissioner from Tekoa).

Absent: Matt Webb, Fred Wexler, Keith Paulson

Others Present: Staff: Alan Thomson, Whitman County Planner; Grace Di Biase, Whitman County Assistant Planner; Brandon Johnson, Public Works; Elinor Huber, Notetaker

Public: Ken Duft.

### Reports

1. Board of Adjustment forthcoming hearings – Kirk and Mellissa Dugger **expansion of existing RV park**. Hearing is set for April 14, 2022.
2. Update on **previous conditional use permits and variances** – Panhandle Truck and Equipment Repair, LLC. CUP was approved on March 24, 2022.
3. **Board of County Commissioners' action** – Formal Transmittal for the Comprehensive Plan amendments to BOCC took place on April 4, 2022. Open public meeting to be set for April 18, 2022. The County Commissioners may have some changes; it is unlikely that it would be sent back to the Planning Commission.

### Old Business:

1. Make decision on **By-laws and Rules of Procedure** for both legislative and quasi-judicial hearings.
  - a. The meetings section of the Bylaws was changed to include meeting online and in hybrid fashion.
  - b. The changes were accepted unanimously.
2. **Rules of Procedure for legislative hearings** before the Planning Commission. Things that affect the whole county
  - a. The Rules of Procedure were modified to reflect online meeting procedures and to allow public meetings to be continued to a later time at 10 pm.
  - b. The Rules were adopted unanimously.
3. **Rules of Procedure for quasi-judicial hearings** before the Planning Commission. Quasi-judicial meetings are those that will affect an individual property or company property and require a judgement by the Commission.
  - a. The Rules of Procedure were modified to reflect online meeting procedures.
  - b. A rule was inserted to advise members of the public who are going to speak that they are expected to tell the truth.
  - c. They would like a section that directs the Commissioners to acknowledge that they have no conflict of interest with the issue under consideration. The Commissioners discussed how detailed the acknowledgement should be.
  - d. Commissioners discussed whether the rules should be read to the public before the meeting starts and which rules need to be read.
  - e. The Rules were adopted unanimously.

### New Business

1. The **budget for the new Shoreline Master plan** has been approved and the County has hired a consultant from Spokane. That will be a business item soon.

### Public Meetings of interest to League

1. Board of County Commissioners' action – Formal Transmittal for the Comprehensive Plan amendments to BOCC took place on April 4, 2022. **Open public meeting to be set for April 18, 2022.**

**Process & Protocol:** (Observations about participants and procedures of the meeting) *e.g.*, *Did the members appear to have done their “homework”?* Yes *Were members courteous to each other and the public?* Yes. *Was access to materials for certain agenda items available to you?* Yes, the agenda and meeting link were sent via email. The most recent draft of the Comprehensive Plan can be found at [Comprehensive Plan | Whitman County, WA](#) Next meeting is May 4, 2022.