

League of Women Voters of Pullman Observer Report Form

Name of Agency: Neill Public Library

Date: April 13, 2022

Observer Reporting: Francy Pavlas Bose

Length of Meeting: one hour and 45 minutes

Members Present: Jann Hill—Chair; Donna Potts; Kate Watts; Dan La Beau; Mary Jane Neill

Others Present: Joanna Bailey—Director; Lori C. Lewis—Adm. Assist. Ann Parks—City Council Rep.;

Content

Prior to the meeting starting it was mentioned that the secretary of Friends of the Library, who usually attends this meeting, is leaving the area, so there is need of a replacement.

Meeting was called to order by Jann Hill at 3:05 pm.

Minutes, Vouchers, and Salary Warrants were all passed with some discussion.

Ann Parks reported that the city council is drafting a '**Downtown Improvement Plan**' prioritizing goal setting, **Redistricting**, changing WARDS following growth of the town and are welcoming public comment
(I'm not clear on this, as she was difficult to hear and understand.)

Friends of the Library are having a **Book Sale** on Saturday April 30th in the Hecht Room.

(Accepting book donations for one day only: Thursday April 28th)

It was noted that the **Lentil Festival** will be in person this year.

Lori reported that currently 23% of **the budget** has been spent. There was some discussion regarding **purchasing of books regarding Palouse History** as it pertained to the Financial Report. Generally purchased when become available as a line item or as part of the Adult budget.

The **Director's Report** is attached and fairly self-explanatory. Joanne did emphasize the fact that **finances are being restarted** in May. It is being "advertised" in many ways, to make sure everyone is aware. With the restart, the library will automatically renew books that can be renewed and will notify everyone which books were renewed and which could not be renewed.

June 20th is the **100 Year Anniversary of the Library**. There will be an Open House with two displays of memorabilia and a time line. T-shirts are being ordered commemorating the Anniversary for the Staff.

Art Acquisition Policy which only addresses the acquisition of items, not the life of the items, is being reviewed. It was mentioned that The City of Pullman Policy is more extensive. The Library would like to develop a policy that is more like the City's policy. The Board will be considering the City's Policy and the Frankfurt Policy. Dan La Beau suggested forming a sub-committee to draft a policy. Dan La Beau and Donna Potts agreed to be the subcommittee.

A **Task Force** formed of an Elementary School Teacher; Local Pastor; and WSU Student/Native American will exhibit history with displays that will include the Jefferson painting. Thirty new books both fiction and non-fiction will bring purchased/ knowledge to modern day.

The final discussion of the meeting was about the creation of two **offices for staff**, which is very much needed. There are two bids which are being considered between Shawn Cole Construction and Sullivan. Large difference between two bids. Joanna prefers Cole Construction which is the less expensive bid. Joanna will contact Cole Construction to determine if this is still their bid. If he agrees, then they will go forward, as these two offices are needed urgently.

Next Meeting : May 11th

Meeting adjourned.