

## League of Women Voters of Pullman Observer Report

Name of Agency: Neill Public Library Board Date: December 8, 2021  
Observer Reporting: Francy Pavlas Bose Length of Meeting: Two Hours  
Members Present/Absent: Jann Hill (chair); Mary Jane Neill (vice-chair); Dan LeBeau; Kris Boreen  
Others Present (i.e., media, public): Ann Park—city council Rep.; Lori C. Lewis—Adm. Assistant; Joanna Bailey--Director

### Meeting Content:

Meeting started at 3:05 pm. Motions were made and seconded to approve: November minutes; October November and December fund vouchers; and the December Salary Warrants.

Ann Park reported that **Washington State University has a position of equity, diversity and inclusion.** (I couldn't hear very well and so not much more information about it (if any) was heard by me.

Lori reported that the director is spending, and so, even with the pandemic, the **library will essentially return (to the city at the end of the year) the usual \$30,000 of unused funds which will be mostly salaries.**

The Director reported that November was a great month for people accessing the library, but have gone back to pre-pandemic levels in December. See the attached Director's report.

Continuing to work on **improving the Circulation Desk area** asking the people who do the work what they see as the concerns for improving service. Data collected from circulation desk for what they saw as concerns etc. by using the "old fashion method" of Sticky Dots. This is essentially getting feed-back from the people who do the work at the Circulation Desk. It was found that by removing the clutter and improving the layout that "one minute a month can be saved". Even though that seems like nothing, over a year it is valuable. Plus the staff's reaction that they were part of the solution was GREAT. Staff also made other suggestions for improvement.

There is a **vacancy on the board** as Kris Boreen is leaving after many years of service. The new board member is Donna Potts. The current Chair and Vice Chair agreed to serve another year.

The meeting ended with a discussion of what to do with an art donation, a picture of Thomas Jefferson. It is too big to store and there are not many places in the library that it can be displayed. The Director will present the situation to the City Council.

**Additional comments/opinions:** The last meeting for Kris Boreen. Sad to see her leave the board that she has been on for many years with much contributed by her.