

League of Women Voters of Pullman Observer Report

Name of Agency: Neill Library Board of Trustees Date: August 12, 2020

Observer Reporting: Francy Pavlas Bose Length of Meeting: 2 hours

Members Present/Absent: There were 9 people present

Others Present (i.e., media, public): No others were present

Meeting Content:

I arrived late, as I was having a difficult time connecting via their website. When I arrived there was a discussion about the **quarantine procedures** of materials returned done with double safety (4 days off shelf and then cleaned before released for use.) Check out of 2700 items from June 15 to 30th and 3200 items returned. All had to be made safe to access. Discussion about small items such as 'locker boxes' and Legos that have excessive "touch action" making them difficult to clean and so have been removed from check-out possibilities. All of this is done by an exceedingly small staff. Three people and Joanna, the Librarian. After the first week or so, the library changed the 5 days to check out books to 3 due to the small staff. The Library is following the Governor's restrictions for opening etc. They have decided to keep the WiFi operating 24/7 as this can be accessed by people in the Library parking lot.

The **Friends of the Library have rallied to the aid of the library providing \$3000 funding** for materials the first week. Amazingly they have provided \$60,000 in community support for library materials so far... Access Friends of the Library on Facebook to contribute.

Regular Business: Joanna pointed out the "**big picture**" of the **Budget** in that there are three key changes: New Forms; Yearend Return; and a Two-year Budget. The budget is approved on November 15; and City adopts on Dec. 1. (Hopefully more to come on this, if needed.)

When full staff returns, it will be slow to get started.....as there is MUCH backlog, as everyone should expect.

The library staff was thanked many times during the meeting for the excellent service during this time!

Adjourned at 5 pm

Public Meetings of interest to League: *Were there any public meetings announced that you think League members may be interested in attending and/or becoming involved with that relate to League positions? No, I don't think so.... But actually I will have to confess that I dozed off through part of the meeting.*

Process & Protocol: (Observations about participants and procedures of the meeting) e.g., Did the members appear to have done their "homework"? Were members courteous to each other and the public? Was access to materials for certain agenda items available to you?

Absolutely. The Library Board has always worked very well together.