

# League of Women Voters of Pullman Observer Report

Name of Agency: Pullman-Moscow Regional Airport Board

Date: June 26, 2024

Observer Reporting: Krista Gross

## **Present   Absent   Board Members**

- ✓ Francis Benjamin, Mayor of Pullman, Washington
- ✓ Art Bettge, Mayor of Moscow, Idaho
- ✓ Vicky Murray, Washington State University
- ✓ Dan Ewart, University of Idaho
- ✓ David Shourd, Project Manager, Hoffman Construction
- ✓ Cherri Gentry, Airport
- ✓ Tony Bean, Executive Director
- ✓ Rob Rembert, Airport Legal Counsel
- ✓ Jon Kimberling, City of Moscow
- ✓ Paul Kimmell, Latah County
- ✓ Ron Wachter, At-Large
- ✓ Brian Hemingway, City of Pullman

### **Others Present:**

- ✓ Alex Aegerter, Airport
- ✓ Trevor Davidson, Inter-State Aviation
- ✓ Chad Cluff, Hoffman Construction
- ✓ Colin Gulbrandsen, Airport Accountant
- ✓ Kevin Mulcaster, Mead & Hunt

## ***Business Pertaining to League Positions or Topics of Interest***

1. **Issues discussed that relate to League priorities or positions.** N/A

2. **Issues/topics for the League to know about.**

### **a) Second Parking Lot**

Board discussed whether to start a second parking lot now. It would save money (around \$250k) to do it now. Otherwise, they'll need to add top soil for the Certificate of Occupancy, only to remove it later. There were concerns over not having a budget dialed in yet for the new terminal. While a second parking lot will be a major revenue source, there is no quote for how much it would cost. Plan to revisit this topic and make a decision at the next Board meeting.

### **b) Advertising / Sponsorship Update**

Board approved a 5-year contract with Lamar, pending legal review. They will also update the advertising policy at a later date.

### **c) Concessionaire Options**

Airport is having a hard time getting businesses to submit an RFP for the kitchen space with having just two flights a day. Board discussed doing a direct hire (i.e., concessions manager?).

**d) Mead & Hunt Master Plan**

Master Plan was approved with the acknowledgement that some FAA-ineligible items may be added later. Some ineligible items include 1) minimum standards (for designs?), 2) rates and charges (i.e., competitive fees market studies), and non-aeronautical entities. The Port may be asked to help with the non-aeronautical entities.

**e) Ribbon Cutting**

There is discussion about having a ribbon cutting ceremony for the new terminal. Board will work with Congressional representation to determine the best date(s). Tentative time frame is August 12-16, 2024 to accommodate Congressional session and WSU/Idaho schedules.

**Meeting Adjourned:** at 4:19 pm.

A closed-door Executive Session followed.