

League of Women Voters of Pullman Observer Report

Name of Agency: Pullman Moscow Regional Airport Board Meeting Date: 8/26/2020

Observer Reporting: Lennis Boyer Watts Length: 1 hour

Members Present: Glen Johnson (Pullman mayor), Bill Lambert (Moscow mayor), Tony Bean(Executive Director), Paul Kimmel, Jon Kimberling, Ron Wachter, Dan Ewart, Brian Hemingway, Stacey Pearson. This meeting was held **remotely** due to COVID 19. Some members were present at the airport, others remotely.

Members Absent: none.

Others Present (e.g., media, public) Cherri Gentry (Airport Administration), Michol Ann Jensen (City of Pullman), Kelly Brown(Airport Legal Counsel), Brett Siweck (Mead Hunt),Lennis Boyer(LWV observer).

Business pertaining to League Positions or topics of interest:

Items discussed:

- **Budget** –Benefits expenses are stable. Utility services expenditures have increased due to increase in passengers in the last month. Expenses for the last month - \$59,000+ compared to \$89,000 a year ago. Decreased revenue over several areas due to COVID 19. However now seeing increases in Parking as passengers increase. Profit/loss -CARES monies are making a significant difference as they are unrestricted.
- **Passengers, freight, landings** -These are all getting incrementally better. Have had two flights / day for most of August. Currently allowing 50 passengers/plane. This about 75% capacity. Accommodations are being made for families.
 - No freight at this time.
- Brett Siweck (Mead and Hunt) gave **project update**. Continue to be about a month behind. The control strip was completed on Monday but had to be redone on Tuesday. The retention pond is now completely full (with back fill). Completely underground now. Working on taking the “S curve” out. Horizon will eventually be able to bring passengers all the way to the terminal when the control strip is complete (should be this calendar year). Work on the commercial apron will start on 9/8 and be completed around 10/1. Taxiway is expected to be complete in August 2021.
- **Action items**. 1). Will be transferring **lease of hanger** from private pilots to SEL. 2). **Ag bid** – planted area to keep silt down. Have received 2 bids. 10-year lease granted to Diamond S farms. 3). **Surplus building** – no bids received so will put it up for bid again.
- **COVID-19 Updates** –face coverings, signage about social distancing, disinfecting surfaces. No longer needing to do temperature screenings.
- **Terminal Advisory Group**-. Paul Kimmel is the chair. Good kick off meeting last night. Feel like they have a good cross section of community represented. Group is wanting the terminal to have a “sense of calm” – not the hustle/bustle of a big airport. Meeting next month to talk about “must haves” and “nice to haves”.
- **Audits** - state noted problems with the 2018 audit. This was a result of inadequate staffing at the City of Pullman and monies were in the wrong places. All money is accounted for and this issue is resolved. The airport has asked the state to audit them yearly which it has not been doing. The 2019 audit is going well.
- **General updates**
 - Incremental increases in number of passengers,
 - WA transportation meeting will be attended remotely by Tony and Glen in September.

Meeting adjourned at about 4PM. Executive session to follow.

Process & Protocol: *The board was well prepared and courteous.*